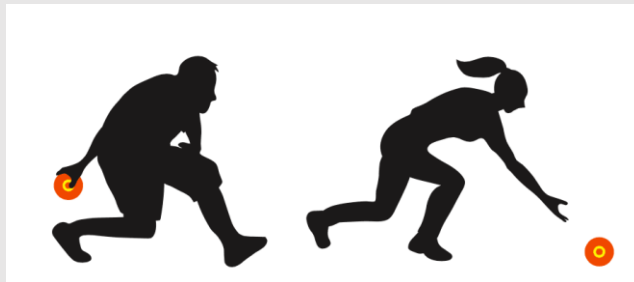


**Gippsland Bowls Region Regulations
Appendices A-C**

Committee Terms of Reference



**March 2024
Gippsland Bowls Region**

Appendix A

Competitions Committee Terms of Reference

Committee name

Gippsland Bowls Region Competitions Committee

Chair

Person as elected according to section 4.3(e) of the Region Regulations

Powers delegated by

Region Board

Reports to

Region Board

Role and responsibilities

The Competitions Committee's role is to facilitate and manage all Region competitions.

Committee structure

The Committee will comprise up to seven (7) individual members from member clubs appointed by the Board after a nomination process. Board Directors are not precluded from nominating for the Committee. A Board Director may act as an ex officio member.

- a) A chairperson and secretary shall be elected from committee members at the first meeting after the Region Annual General Meeting.
- b) All members including the chairperson and secretary are eligible to vote in the event of motions presented at meetings.
- c) The Competitions Committee may co-opt individual members of Region clubs to assist in the conduct of any tournament or competition.
- d) The Committee will hold meetings as necessary to deliver the delegated authority as specified by the Region's Board in the Gippsland Bowls Region Regulations.
- e) The Committee will conduct all events according to the Bowls Victoria and Region Rules and Conditions of Play.

Delegated authority

- a). To create the seasonal Region Calendar of Events
- b). State Championship and Region events
 - i. to facilitate all aspects of the running of the Region's men's, women's and mixed state championships
 - ii. to facilitate all aspects of the running of Region junior events
 - iii. to seek Expressions of Interest from member clubs to host events with GBR support

- c). Weekend and Midweek Pennant
 - i. to facilitate the running of the Region's Weekend and Midweek Pennant Competitions
 - ii. to produce fixtures/draws on BowlsLink and publish a printable pdf document for distribution to member clubs prior to the start of the season
 - iii. to select and organise the venues for the final series of the Region Weekend and Midweek Pennant Competitions
 - iv. to undertake a post-season review of Weekend and Midweek and Pennant.
- d). Rules and Conditions of Play

To review, implement and maintain the Region Rules and Conditions of Play (CoP) for pennant and State events prior to and during the season. Rules and CoP shall be published on the Gippsland Bowls Region website and distributed to member clubs.
- e). To facilitate the inspection of greens as needed and/or requested.

Appendix B

Representative Sides Terms of Reference

Committee names

- a). Representative Sides Selection Committee – Men
- b). Representative Sides Selection Committee – Women

Chair/s

Elected from committee members

Powers delegated by

Region Board

Report to

Region Board

Role and responsibilities

The Representative Sides Selection Committees select the men's and women's teams to represent the Gippsland Bowls Region at the annual Bowls Victoria Region Championships. Each committee will comprise up to five (5) non-playing individual members appointed by the Board after a nomination process. Board Directors are not precluded from nominating for one of the committees.

On behalf of the Region, the Committees will:

- a) seek expressions of interest (EOI) from bowlers for inclusion in the squad at least three months before the scheduled championships
- b) consider the list of available players and select a team of 12 men and women respectively, plus an emergency
- c) select players according to clearly defined criteria based on eligibility status, past State, Region and pennant performance, current level of player skill and fitness, compatibility and any other factors considered relevant by the Selection Committees. A player is qualified to represent GBR if they:
 - i. are a registered (BV) and current member of one or more GBR clubs
 - ii. are currently not under disqualification or suspension by any club, BV or Bowls Australia
 - iii. comply with all applicable rules and regulations of GBR and/or BV
 - iv. agree to meet and/or adhere to all conditions, rules and requirements including being prepared to cover the cost of their own travel to games, submitting the required confidential medical information form, signing a team/side agreement relating to conduct and behaviour.

A player may appeal against a decision of the Selection Committees on the grounds that the selection procedure has not been properly followed or implemented by taking into account a factor or factors not permitted, or failed to take into account a factor or all factors. Any appeal must be lodged in writing within seven (7) days of any public announcement of that decision.

- d) provide the names of those selected, including emergencies, to the GBR Secretary for publishing in the Bowls Victoria Region Sides portal
- e) select the rinks and provide to the Sides Managers for publishing on BowlsLink
- f) if personal circumstances permit, attend the Sides championship to support the teams.

Appendix C

Disciplinary Committee Terms of Reference

Committee role

The Disciplinary Committee's role is to enact when required the disciplinary procedures as laid out in the Region Constitution.

Membership

- a). The Disciplinary Committee must be convened, in a timely manner, when the Board believes there has been an alleged breach.
- b). Board Directors must not be members of the Disciplinary Committee.
- c). The Board shall appoint a committee; three members is recommended but not prescribed.
- d). The President will hold the portfolio of Discipline. All reporting from the Disciplinary Committee must be through the President to the Board.
- e). The Board shall appoint the Chair of the Disciplinary Committee.
- f). Members of the Disciplinary Committee may be anyone but not be biased against, or in favour of, the member concerned.

Operating principles

- a). The Region has disciplinary power only when it is the controlling body of an event.
- b). The Disciplinary Committee must be autonomous.
- c). The Disciplinary Committee must establish a meeting schedule and methods of communication at the first meeting.
- d). To ensure that the Disciplinary Committee has the best interests of all bowlers in mind when making decisions or recommendations, it should not be influenced or biased by personal involvement and declare any conflicts of interest.
- e). Disciplinary Committee members must respect and honour the confidentiality of their deliberations and decision making.
- f). The Disciplinary Committee must be cohesive and present a united front. Decisions and recommendations belong to the whole Disciplinary Committee.

Responsibilities

- a). To follow the Disciplinary Procedures meticulously.
- b). To maintain confidentiality to allow natural justice to be followed.
- c). To be aware of the well-being of all bowlers.